**Scoring Methodology for Organisations Bidding to Deliver Provider Improvement Fund Learning Programmes**

**Evaluation of Tender Responses**

* 1. All tender responses will be assessed by GMLPF and scored against an agreed assessment framework using 5 weighted criteria, which is described below in Table 1.

**Table 1: Assessment Framework and Weightings Tender Responses A-E**

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Score** | **Weighting** | **Total Score** |
| 1. Understanding of Tender Requirements
 | 100 | X 1 | 100 |
| 1. Delivery Model
 | 150 | X 2 | 300 |
| 1. Innovation
 | 150 | X 1 | 150 |
| 1. Experience
 | 150 | X 1 | 150 |
| 1. Cost
 | 150 | X 2 | 300 |
| Score | 700 | Application of Weighted Criteria. | 1000 |

* 1. Each organisation submitting a tender response must provide a response to each of the questions.
	2. Questions A to D in each organisation’s submissions will be evaluated using the scoring methodology specified below. Each question response will be marked against the weighted scoring framework listed above.

**Table 2: Scoring Scale for assessment of Tender Responses A-E(\*)**

|  |  |  |
| --- | --- | --- |
| **Score** | **Description** | **Criteria** |
| 5 | Excellent | The potential contractor provides a full and detailed response to the question providing clear information about the delivery of the programme and which demonstrates that they can deliver the programme to an excellent standard and will bring significant added value / benefit to GMLPF and participating LCR based learning providers.  |
| 4 | Good | The potential contractor provides a strong and detailed response to the question providing clear information about the delivery of the programme and which demonstrates that they can deliver the programme to a good standard and will bring added value / benefit to GMLPF and participating LCR based learning providers.  |
| 3 | Satisfactory | The response meets the criteria to a satisfactory standard but may lack some clarity or detail but the potential contractor does not provide sufficient information and only provides a partial response to the question. The provider demonstrates that they can deliver the programme to a reasonable standard standard and will bring some added value / benefit to GMLPF and participating LCR based learning providers.  |
| 2 | Poor | The response fails to provide sufficient information and a clear or detail response to the question **or**some evidence is provided to support the response, but this is lacking in sufficient detail in one or more areas. |
| 1 | Very Poor | The response is poor and / or clearly fails to address the question.**or**inadequate or no supporting evidence has been provided to support the response. |
| 0 | Unacceptable | The response is missing or incomplete and/or the response does not relate to the question and requirements of the tender. |

(\*) With regards to Question E and Cost responses will be first assessed against the level of information provided to enable a value for money judgement and then assessed further and ranked by total cost, with the most detailed response and lowest costed proposal being ranked 1st. This will help GMLPF assess value for money and total cost.